

Budget Pre-Approval Signed by _____ Ext. _____
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**CONSULTANT REQUEST FOR BOARD APPROVAL**

Please send the following to the Board at the Board Meeting on \_\_\_\_\_

Site	Consultant(s)*	Service	Date(s)	Cost	Appropriation No. and Program Name
				\$	

\*If the consultant is being paid through a company or organization, this needs to be indicated in the "consultant's box" for proper payment.

**Qualifications** \_\_\_\_\_

\_\_\_\_\_

Purpose: \_\_\_\_\_

\_\_\_\_\_

Authorized Signatory

Location

Date

**ATTACH A COPY OF THE CONSULTANTS RESUME OR FACT SHEET (page 1) AND  
COMPLETED FORM TO JENNY JONES IN INSTRUCTIONAL SERVICES**

**RETURN**